

November 2024

Dear Parent/Guardian,

Skye Primary School is looking forward to another great year of teaching and learning and would like to advise you of Skye Primary School's voluntary financial contributions for 2025.

Schools provide students with free instruction to fulfil the standard Victorian Curriculum and we want to assure you that all contributions are voluntary. The ongoing support of our families ensures that our school can offer the best possible education and support for our students. We want to thank you for all your support, whether that's through fundraising or volunteering your time. This has made a huge difference to our school, academic achievements and the programs we can offer.

Within our school this support and the continued generosity of the Skye Primary School community has allowed us to:

- refurbish the existing admin building and convert it into three new spaces to house Visual Arts, Japanese and Out of School Hours Care (Team Kids)
- employ part time landscaping and maintenance contractors. Your voluntary contribution enhances the ongoing maintenance and upkeep of the school grounds.
- refurbish existing classrooms with painting, carpeting and furniture upgrades
- ongoing purchase, installation and maintenance of split system units across the school.
- purchase additional banks of digital devices such as laptops and iPads to ensure students have regular access to the latest learning technologies.
- continual resourcing and restocking of literacy books and library books
- continue to upgrade our learning spaces and maintain our school grounds with a particular focus on, landscaping, outside games, and the installation of split system units across the school.

Student wellbeing is a key priority in our School Strategic Plan. We strive to develop our student's personal and social skills, inspiring and empowering them to become confident, resilient, and valued members of the community. Your continued support has enabled us to develop and resource an environment that is conducive to optimising student learning and wellbeing. Your support enables us to offer a wider range of special curriculum experiences including our Kitchen Garden, STEAM program, Music, and Inspire programs.

For further information on the Department's Parent Payments Policy please see a one-page overview attached.

Yours sincerely,

A handwritten signature in blue ink, appearing to read 'Tim Bernau'.

Tim Bernau  
Principal

A handwritten signature in black ink, appearing to read 'Rachael Dekker'.

Rachael Dekker  
School Council President

CURRICULUM CONTRIBUTIONS –	Amount
Our school only requests contributions for items that we believe add value to the school experience for students.	
<i>Classroom consumables, materials &amp; equipment</i> <ul style="list-style-type: none"> <li>• Classroom - pens, pencils, textas, glue sticks, writing, graph and scrap books, post it notes, highlighters, folders, display books, scissors, rulers</li> <li>• Art – paint, crayons, canvas, glitter, coloured paper , glue, materials, wool, material, clay</li> <li>• Inquiry – shared classroom materials</li> <li>• LOTE and performing arts program resources</li> <li>• Mathematics – numeracy blocks, calculators, maths kits</li> <li>• Music – musical instruments</li> <li>• STEAM – Science Technology Engineering Art Maths</li> <li>• Kitchen Garden – cooking ingredients, vegetable garden</li> <li>• Sports – equipment, ribbons, materials</li> <li>• English – spelling mastery text book, class sets, novels, readers, book boxes</li> <li>• Library – library books and resources</li> </ul>	\$110.00
<i>Online Subscriptions</i> <ul style="list-style-type: none"> <li>• *Mathletics      *Decodable Readers Australia</li> </ul>	\$20.00
ICT <ul style="list-style-type: none"> <li>• Provision of iPads , laptops and devices from the shares classroom sets</li> </ul>	\$20.00
Printing and photocopying of worksheets and learning materials	\$10.00
<b>SUB TOTAL</b>	<b>\$160.00</b>
TAX DEDUCTIBLE CONTRIBUTIONS	Amount
<b>Building Fund</b> – A tax deductible contribution to support renovations and upgrades <i>(Suggested amount or your nominated amount – Thank you)</i>	\$50.00
<b>Library Fund</b> – A tax deductible contribution to support book purchase and other equipment that sustain the library as a valuable resource. <i>(Suggested amount or your nominated amount – Thank-you)</i>	\$50.00
OTHER CONTRIBUTIONS - for non-curriculum items and activities	Amount
Student wellbeing programs – Breakfast club, lunchtime programs	\$20.00
First aid equipment – all first aid consumables	\$10.00

School Council thank you in advance of your support to allow Skye Primary School to remain in a financial position to deliver future facilities upgrades and significant programs for the school community.

## Educational items for students to own

**Each child to have their own named headphones for use in the classroom.**

*Please purchase from your preferred supplier.*

## Extra-Curricular Items and Activities -

Skye Primary School offers a range of items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides in order to deliver the Curriculum. These are provided on a user-pays basis.

Permission notices and payment requests for camps and excursions will be sent out in 2025 via QKR.

Extra-Curricular Items and Activities
Headphones: new or replace as needed – families to purchase
Optional Year 3, 4, 5 & 6 school camp approximate cost <b>\$350</b>
Optional Year 5 & 6 Interschool Sports program, cross country, athletics. approximate cost <b>\$10 - \$15 per activity</b>
Other optional excursions for each year level to be scheduled, approximate costs <b>\$30 - \$50 each term</b>

## Financial Support for Families

Skye Primary School understands that some families may experience financial difficulty and offers a range of support options, including:

- Camps, Sports, Excursion Fund (CSEF) provides payments for eligible students to attend camps, sports and excursions. Families holding a valid means-tested concession card or temporary foster parents are eligible to apply and a Special Consideration eligibility category also exists.
- Access to State Schools Relief support for clothing / uniforms (via school)
- Second hand uniform – gold coin donation
- Individual Payment Plans

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact: Michelle Drew 97861555 or Email [skye.ps@education.vic.gov.au](mailto:skye.ps@education.vic.gov.au)

## Refunds

*Parent requests for refunds are subject to the discretion of the school and made on a case-by-case basis. Refunds will be provided where the school deems it is reasonable and fair to do so, taking into consideration whether a cost has been incurred, the Department's Parent Payment Policy and Guidance, Financial Help for Families Policy and any other relevant information.*

# PARENT PAYMENTS POLICY

## ONE PAGE OVERVIEW



### FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the requirements of the Curriculum. This includes the Victorian Curriculum F-10, the Victorian Certificate of Education (VCE) including the VCE Vocational Major and the Victorian Pathways Certificate.
- Schools may invite parents to make a financial contribution to support the school.



### PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

#### Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

#### Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

#### Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



### FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



### SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.